

# Ernie Pyle PTA Parent Workshop - welcome

Interest and  
Nomination Form  
available

Coming in March:  
Annual Elections @  
Association Meeting -  
March 24.  
All positions open.

Wear your mask, wash  
your hands and practice  
physical distancing.



Ernie Pyle PTA has  
been active since  
November 03, 1954

Yes, you can “Make A  
Difference” JOIN.

Five gift cards  
awarded at end of  
workshop.

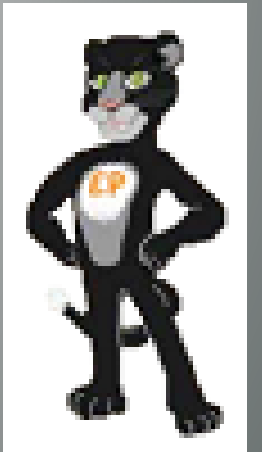


# WELCOME – WELCOME – WELCOME

## Ernie Pyle Elementary School PTA Parent Workshop

Parent Awareness Campaign:  
Annual election of officers

2021-2022





# AGENDA

- Pledge to American Flag/Moment of Silence
- Objectives
- Current Officers & Committee Members
- Video of Ernie Pyle PTA in Action
- Required Officers for Executive Board
- Board Positions & Descriptions
- Next Steps: To Do List
- Q & A
- Prizes Awarded

# In Honor and Community Unity

Pledge to the American Flag



For all who have been affected by Covid-19, experienced hardship of any kind, feel left out, or just need a hug. We see you and in this moment send community hugs and positive vibes to you!

# Workshop Objectives

- To thank our current PTA Officers
- To introduce Nominating Committee
- To discuss What is PTA
- To discuss the election process
- To share PTA resources/tools
- To award parent winners – must stay to the end of the workshop



# What is PTA?



- PTA stands for **Parent Teacher Association** – now **120 years old!**
- It is the largest child advocacy group and school-based organization in the nation, founded to help make the lives of children and families better
- It is a group of parents who come together and build relationships around their children's schools
- It is a group of parents who support the school by volunteering their time, talents and resources
- It is a support group for teachers, principals and schools to provide support for enrichment activities, programs, family activities, etc.
- Core PTA Values (national-state-district)  
Collaboration – Commitment – Diversity – Respect – Accountability

Core PTA Values (locally at Ernie Pyle)

Same as above combined with fun and lots of school community support!





# Thank You



## Current Board Officers


Melanie Contreras, President  
Jazmin Soriano-Morales, Secretary  
Robert Huallpa, Treasurer  
Ana Rodriguez, VP Membership

Advisor:  
Principal Cummings

Acting Parliamentarian/Unit Mentor:  
Angela Givhan







*Your Ernie Pyle PTA  
at Work!*



PTA\_Historian\_Mixer\_2020\_Pyle\_480p (1).mp4

# Position Descriptions

*A Paws view into the  
officers' roles and duties*



Detailed descriptions available on [capta.org](http://capta.org)

# Executive Board Positions – 2021-2022

Per its Bylaws, the primary officers of this PTA Association shall be:

## REQUIRED POSITIONS

- President
- Secretary
- Treasurer
- Historian

- 3 vice president(s):
  - VP Programs
  - VP Ways and Means
  - VP Membership
- Parliamentarian is appointed by President.
- Please see Interest Form for other important positions and committees.

# President

## section 1

The President shall:

- Be the official representative of the Board and Association.
- Coordinate the work of officers and committees of the Board and Association.
- Appoint officers , committee chairs and members, subject to Board approval.
- Work cooperatively with Bellflower Council, 33<sup>rd</sup> District and CA State PTA.
- Sign all authorizations for payment as required.
- Prepare required reports and obtain Association approval when required.
- Work cooperatively with the principal.



**Golden Paw:**

**This officer oversees and continues Pyle's PTA awesome work!**

Note: Complete description available at [capta.org](http://capta.org)

# Secretary:

## Section 3

The Secretary shall:

- Keep an accurate record of all meetings, business and expenditures of the Executive Board and Association.
- Prepare correspondence/reports/notices as required.
- Prepare a list of all unfinished business for the president.
- Keep a current list of paid members by VP Membership.
- Send out notices of meetings and appointments.
- Keep copy and refer to bylaws and standing rules, when needed.



**Golden Paw:**  
**This officer records Pyle's PTA awesome work!**

Note: Complete description available at [capta.org](http://capta.org)



# Treasurer

## Section 4

The Treasurer shall:

- Keep account books and records to establish income, receipts and disbursements.
- Chair budget committee. Prepare budget for adoption by association.
- Contact the bank to secure signatures of all authorized signers on all accounts.
- Receive monies, give receipt and deposit immediately in bank. Keep deposit receipt.
- Prepare all authorizations for payment as required by the board or association.
- Present treasurer's report at association meeting, executive board, when requested.
- Fill out and forward all report forms required for insurance, tax returns and agencies.



**Golden Paw:**  
**This officer tracks Pyle's PTA finances!**

Note: Complete description available at [capta.org](http://capta.org)

# Historian

## Section 6

1

Assembles and preserves a record of the activities, achievements and volunteer hours of the association.

2

Acts as custodian of records and other materials pertinent to the history of the association.

3

Assists the president with the preparation of the association's annual report required by the California State PTA.



**Golden Paw:**  
This officer preserves the memories and stories of Pyle PTA!

Note: Complete description available at [capta.org](http://capta.org)

# Vice Presidents

## SECTION 2

- *1st Vice President: Program Chairman*
- *2nd Vice President: Ways & Means Chairman*
- *3rd Vice President: Membership Chairman*
- The vice presidents shall act as aides to the president, and shall, *in designated order*, perform the duties of the president in the absence or disability of the president.



**Golden Paw:**  
The officers provide support for Pyle PTA!

Note: Complete description available at [capta.org](http://capta.org)

# VP PROGRAMS

– 1st VP

- Works with committee and other chairmen to plan and organize programs for the school year
- Collaborates with PTA president, principal and others to coordinate, plan and implement programs
- Develops annual program calendar and presents to Association for adoption
- Publicizes approved program calendar using newsletters, website, social networks and school resources
- Oversees and delegates volunteer recruitment for implementing and running programs



**Golden Paw:**  
**This officer plans the activities of Pyle PTA!**

Note: Complete description available at [capta.org](http://capta.org)

# VP Ways & Means /Fundraising

-2nd VP

- Works with a committee to create, plan and organize fundraising activities for year.
- Focuses on raising the amount of funds needed to meet the unit's budget.
- Presents reports on proposed fundraising activities at meetings for approval.
- Delegates tasks to committee members. For example: publicity, donations, volunteer recruitment for fundraising events, organizing product sales, providing services, promoting 'Give Back' programs, soliciting pledges and applying for grants.
- Uses the 3-to-1 Rule. For every fundraiser, organize three non-fundraising activities to grow family engagement and home-school partnerships.
- Obtains approval before signing contracts on PTA behalf.
- Verifies vendors submit required insurance, Workers' Comp, Agreements as required.



**Golden Paw:**  
**This officer helps to fund the activities of Pyle PTA!**

Note: Complete description available at [capta.org](http://capta.org)

# VP Membership

– 3rd VP

- Works with a membership committee to plan the annual membership campaign.
- Promotes membership and its benefits throughout the year.
- Provides membership reports at board and association meetings.
- Maintains a current membership roster. Provides copies to the unit president and secretary.
- Collects dues and distributes membership cards.
- Make an effort to qualify and/or apply for membership awards.



**Golden Paw:**  
**This officer promotes the benefits of joining Pyle PTA!**

Note: Complete description available at [capta.org](http://capta.org)



# PTA's Secret Weapon and Magic Power



## NOTE:

When we share this "secret weapon" with you, you must become a member of our family of believers. There's no turning back!

# Is it?



Nope!



Nope!

# Parents

## Parents...



Yes – Yes – Yes.  
You Make the Difference!

# TODO:

## Reach Out



To current officers  
To the principal  
To nominating  
committee

## Get in



## "The Know"

Check your emails regularly  
Read Facebook posts  
Check the Pyle PTA website  
(coming in 2021)  
Mark calendar and Attend  
meetings  
Listen to your messages



## GET INVOLVED!

Submit an Interest  
Form for an officer or  
committee position

Join PTA

Respond

**Annual Elections will be held at March 24<sup>th</sup> Association Meeting.** Submit your Interest Form ASAP and send questions to the nominating committee Inbox. A slate must be posted Feb 22<sup>nd</sup>.



### Ernie Pyle Elementary PTA Interest and Nomination Form 2021 - 2022 Term

This form will be used by the Ernie Pyle Elementary PTA Nominating Committee to assess the skills and assets of possible candidates for the Slate of Officers to be proposed for the annual election in 2021 for the 2021 - 2022 term.

This form will also be used by the incoming president to appoint committee chairpersons and fill committees.

The nominating committee encourages you to share this form with anyone you think might be appropriate as this will help increase diversity and provide the biggest and best pool of possible candidates to be considered.

See all of the possible PTA Job Descriptions at <https://capta.org/pta-leaders/run-your-pta/job-descriptions/>

Join Ernie Pyle Elementary PTA Online at <https://jointotem.com/ca/bellflower/ernie-pyle-elementary-school-pta>

First Name \*

Short answer text

Last Name \*

Short answer text

Email \*

### Link to the Interest and Nomination Form:

<https://forms.gle/RRzxbnuqiUit19gN8>

### Send email to Nomination Committee:

[ernie.pyle.elections@bellflowercouncilpta.org](mailto:ernie.pyle.elections@bellflowercouncilpta.org)

### BECOME A MEMBER – JOIN TODAY:

<https://jointotem.com/ca/bellflower/ernie-pyle-elementary-school-pta>

**PARENT SURVEY:** <https://forms.gle/EeDEaS8u1JSUiyyog>

### Ernie Pyle Parent Workshop

The Ernie Pyle PTA is working to strengthen partnerships with all families at our school. The purpose of this survey is to get your opinion on how well our PTA has met your family and children's needs. There are no right or wrong answers. We are only interested in gathering your opinions so we can advocate for all our students and plan more awesome activities for our families. Survey questions will be reviewed at the Parent Workshop.

Are you a Member of the PTA?

- ☐ Yes
- ☐ No
- ☐ Not yet (follow the link to join: <https://jointotem.com/ca/bellflower/ernie-pyle-elementary-school-pta>)

What is/are your child/children's grades? \*

- ☐ Pre-Kindergarten/Kindergarten
- ☐ Grade 1
- ☐ Grade 2
- ☐ Grade 3
- ☐ Grade 4

# IMPORTANT DATES

Feb 9 – Parent Forum

Feb 9 - 21

Submit Interest Form

Interview with committee

Join PTA

Feb 22 – Officer Slate for 2021-2022 is posted  
Check to see name posted slate

Feb 22 – Nominees must be a member by this date

March 24 – Annual Election  
Attend Association Meeting







## GIFT CARD WINNERS

Five wonderful  
parents awarded.

Enjoy!

Type parent name in the Chat only once.



*All our best to you and yours,  
Your Ernie Pyle PTA!*

*Thank you for  
coming today.*



THE END.